

Ashcombe Homeowner Information

- Please familiarize yourself with the Ashcombe owners' website, which contains important information like bylaws, project updates and strata meeting minutes:
www.ashcombe.ca Login: **Owner** Password: **Cumberland2023**
- If you are making a change to your unit, it's necessary to complete an In Suite Alterations – Betterments or Improvements Assumption of Liability Agreement Form, available on the site.
- Please recycle. Recycling and compost are picked up every week. Garbage is picked up every SECOND week. Please see the schedule posted on Ashcombe.ca.
Recycling is sorted into glass/tins/hard plastic (in a bin), paper (in a bag) and cardboard (to be left out flat in reasonably-sized pieces).
Please place food waste in a green compost bin; compostable bags/liners help keep the bin clean.
Bags and bins, including kitchen compost containers, are available from the City of Burnaby Eco-Centre at 4855 Still Creek Avenue, or stores like Canadian Tire.

The Eco-Centre and United Blvd. Waste Centre (995 United Blvd, Coquitlam) accept for drop-off:

Spiral-wound paper cans (e.g., frozen juice)	Green waste
Batteries	Cooking oil
Cell phones, electronics, e-toys and accessories	Motor oil, flammable liquids, pesticides
Paint	Clothing
Small appliances, power tools,	Aerosol cans
Various types of plastic: woven/net plastics, bubble wrap, polyethylene foam, shrink-wrap, drop sheets, zip-top bags, all types of bags	Books
	Hot and cold drink cups
	Various types of paper, gift wrap, bags, etc.

plus many other items. Please see full list and more information [here](#) and [here](#)

- Garbage and recycling items go out 5:30-7 a.m. day of collection **ONLY** – Burnaby bylaw.
- Ashcombe is within a high-bear, high-wildlife area. Bins etc. must be **inside** until collection.
- For questions or missed garbage/recycling pickup, please call **604-529-4030**.
- The drain downspout bins front and back outside your unit need to be emptied out by you. We suggest this be done once a month. Just pull from the bottom to remove the 'cup', tap to dislodge debris, then replace.
- Decks (including front boards) need to be cleaned with biodegradable soap and a soft bristle brush at least twice a year, to ensure compliance with deck surface warranty and strata rules.
- The attic fans shut off after any power interruption and it's important that they run on schedule to prevent attic moisture. To reset: Typically, the timer "box" is in the second bedroom closet near the ceiling or thereabouts (i.e., above the closet door).
 - Press the switch twice for the fan to start running again; let the time run until it automatically stops.
 - If the fan is not running the next day, press the switch twice to start the fan, then press the switch again to stop the fan; this should start the daily cycle as programmed.
- Each unit has exterior hose controls which need to be turned off in winter and turned back on in spring. The location for shut-off of the front is usually under the main bathroom sink and back hose shut-off is under the kitchen sink.
- When leaves fall, please help keep storm drains clear to avoid pooling/flooding.
- In winter, we pay as a strata to have the roads and sidewalks cleared, but it's the resident's responsibility to clear sidewalks from their door to the main sidewalk.

Tips

- External dryer vents are cleaned from the outside every 2 years by strata; clean your dryer vent of lint from the inside for safety reasons.
- Check and test your smoke alarms, carbon monoxide detectors and fire extinguishers once a month.
- It is suggested you check all interior pipes for leaks, e.g., sinks, dishwasher, washer, and hot water tank every month. Water leaks are common insurance claims.
- Replace your furnace filter once a month in winter, every few months in spring and fall.